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23 February 1955

25X1A

MEMORANDUM FOR: [redacted]
Special Assistant to the
Deputy Director (Support)

SUBJECT: Request for Space Change

1. It will be necessary to make an adjustment in the space in South Building to permit secure coverage of room 355. I understand that this can be done either by

a. cutting a door between rooms 355 and 349, or

b. installing a temporary partition in the corridor permitting secure coverage of room 355 from room 349.

2. I would appreciate this adjustment for secure coverage of room 355 being made by the time my staff and I occupy the offices assigned to us in South Building.

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3. It is my understanding that [redacted] of my staff have discussed this adjustment with you.

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[redacted]
Special Assistant to the Director
for Planning and Coordination

OSA/PC/DCI:RMB:WRL:aml (23 February 1955)
Distribution:
1 & 1 - forward
2 - SA/PC/DCI
1 - PCS
1 - PCS Chrono

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